

ANNOUNCEMENT NUMBER: 06-62

OPEN TO: All Interested Candidates

POSITION: Refrigeration, A/C Mechanic, FSN-4*; FP-AA*

OPENING DATE: September 28, 2006

CLOSING DATE: October 12, 2006

WORK HOURS: Full-time; 40 hours/week

SALARY: *Not-Ordinarily Resident: US\$ 22,519 p.a.
(Starting salary) (Position Grade: FP-AA is confirmed by Washington)

*Ordinarily Resident: JD 4,945 p.a. (Starting salary) (Position Grade: FSN-4)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Amman is seeking an individual for the position of Refrigeration, A/C Mechanic in the Facilities Management Office.

BASIC FUNCTION OF POSITION

The incumbent of this position will perform full journeyman mechanic first level work, independently trouble shoot, analyze, install, maintain and repair Heating, Ventilation and Air Conditioning (HVAC) equipment and systems of the Embassy compound; 150 short term leases and other facilities.

QUALIFICATIONS REQUIRED

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Completion of vocational high school in the applied of Heating; Ventilation and Air Conditioning (HVAC) field.
2. Three to five years of journeyman in Heating, Ventilation and Air Conditioning (HVAC) field.
3. Good working knowledge of English and Arabic languages.
4. Must have good working knowledge of electrical, mechanical, heating, ventilating and air conditioning equipment and systems. Must be familiar and work with applicable local and U.S. electrical, plumbing, mechanical, heating, ventilation, air conditioning (HVAC) and safety codes.
5. Ability to detect, understand and repair heating, ventilating and air conditioning (HVAC) equipment, systems and their associated controls and programs. Must have the skill of arc welding, soldering and cutting.
6. Must be able to use all tools and other testing instruments of the trades.
7. Must have computer literacy. Ability to read and understand operation manuals and Blue prints.
8. Must have valid local driving license.

SELECTION PROCESS

When equally qualified, Eligible Family Members and U.S. Veterans will be given preference. Therefore, it is essential that the candidates address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA

- Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- Current employees serving a probationary period are not eligible to apply.
- EFM's who currently hold a PIT/FMA appointment are ineligible to apply

For advertised positions within the first 90 calendar days of that appointment.

TO APPLY:

Interested applicants for this position should submit the following:

- Application for Federal Employment (SF-171, OF-612, or Application for Employment Form); or
- A current resume or curriculum vitae that provides the same information as an OF- 612; plus
- Any other documentation (e.g. essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed above.
- Applications can also be submitted electronically through AmmanEmployment@State.gov

SUBMIT APPLICATION TO

Human Resources Office
Attention: Issa Haddad
Room: 152, Ext. 6681

POINT OF CONTACT

Telephone: 5906681
FAX: 5931598

DEFINITIONS

- EFM: US Citizen spouse or US citizen child as referred to in 6 FAM 111.3, paragraph R, (1) who is at least age 18, and who, in either case, is on the travel orders of a US citizen Foreign or Civil service employee or military service member permanently assigned to or stationed at a US Foreign Service post or establishment abroad and under Chief of Mission authority.
- Member of Household (MOH): Foreign born spouses, dependent children, unmarried partners of the same and opposite sex, parents, other relatives or adult children declared to the Chief of Mission who fall outside the Department's current legal and statutory definition of EFM.

- Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permit for employment in country.
- Not-Ordinarily Resident (NOR): Typically NORs are US citizen EFMs and family members of FS, GS, and Military Personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: OCTOBER 12, 2006

The US Mission in Jordan provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

Draft:HRO:IHaddad

Clearance:A/HRO:PAair
FMO:MOkamura
FMO:KMcCarthy

Approval: MGT/C:PAair